

# Intelligent Sourcing Tool

A short tutorial for the

**shm** | CAREER CENTER

# Locate “Intelligent Sourcing”

- Our unique Intelligent Sourcing tool allows you to view every candidate who has viewed your job - *whether or not they clicked on the apply button!*
- After logging in to your account, locate the “Intelligent Sourcing” link under “Candidate Sourcing.”
- *Intelligent Sourcing access is available for purchase through an account rep. [Click here](#) to contact us.*

The screenshot displays the SHM Career Center dashboard. At the top right, the user is logged in as Alison Davids. The main navigation bar includes links for Dashboard, Jobs Manager, Candidate Sourcing, Account Manager, Contact Us, and Help Desk. A promotional banner for the 'IDEAL PHYSICIAN JOB SEARCH FORMULA' is present, with a 'LEARN MORE' button. The dashboard is titled 'Physician Sourcing Dashboard' and is divided into three main sections: Jobs Manager, Candidate Sourcing, and Account Manager. The 'Candidate Sourcing' section is highlighted with a blue arrow pointing to the 'Intelligent Sourcing' link, which is described as 'Access information of those who have viewed your jobs'. Other links in this section include 'Search Resumes', 'Saved Resumes', and 'Resume Agent Manager'. The 'Jobs Manager' section includes 'Post Jobs', 'Edit Jobs', 'Featured Jobs', and 'View Applies'. The 'Account Manager' section includes 'Purchase Products', 'Company Profile', 'Login Details', and 'Sub-Accounts'. At the bottom, there is a banner with the text 'Find the best talent' and buttons for 'Advertise Jobs' and 'Search Resumes'. The footer contains links for 'Recruiting News, Trends & Tips' and 'Latest Products'.

Alison Davids | LOGOUT

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Dashboard | Jobs Manager | Candidate Sourcing | Account Manager | Contact Us | Help Desk

IDEAL PHYSICIAN JOB SEARCH FORMULA

Is this the job search success formula you are looking for? [LEARN MORE](#)

## Physician Sourcing Dashboard

**Jobs Manager:**

- [Post Jobs](#)  
Create a job posting
- [Edit Jobs](#)  
Manage your posted jobs
- [Featured Jobs](#)  
Manage featured job slots
- [View Applies](#)  
View candidates who have applied to your job(s)

**Candidate Sourcing:**

- [Search Resumes](#)  
Perform advanced resume searches
- [Saved Resumes](#)  
Review your saved resumes
- [Resume Agent Manager](#)  
Create new resume notifications
- [Intelligent Sourcing](#)  
Access information of those who have viewed your jobs

**Account Manager:**

- [Purchase Products](#)  
Buy job postings and candidate sourcing products
- [Company Profile](#)  
Manage your company profile information and logo
- [Login Details](#)  
Manage the settings to access your account
- [Sub-Accounts](#)  
Create and manage sub-accounts for other members of your organization

Find the best talent

Advertise Jobs | Search Resumes

Recruiting News, Trends & Tips | Latest Products

# Intellisourced Candidates

- This will bring you to the “Intellisourced candidates” page. Here you can view all of the candidates who have viewed your jobs, which jobs they viewed, the date of the view, and the number of times they viewed each job. (*We’ve blocked the names here for privacy.*)

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Dashboard Jobs Manager Candidate Sourcing Account Manager Contact Us Help Desk

IDEAL PHYSICIAN JOB SEARCH FORMULA

Is this the job search success formula you are looking for? [LEARN MORE](#)

### Intellisourced candidates

Start date:  End date:  [Filter results](#)

<< first < prev 1 2 3 4 5 next > last >> 10

#	Name	Vacancy Title	Date Posted	Last Date Viewed	Views	Views Mobile
1	[REDACTED]	<a href="#">Hospitalist Opportunity 20 Minutes Outside of Downtown Atlanta</a>	04/28/2017	04/19/2017	1 time(s)	0 time(s)
2	[REDACTED]	<a href="#">Hospitalist Opportunity 20 Minutes Outside of Downtown Atlanta</a>	04/28/2017	04/19/2017	1 time(s)	0 time(s)
3	[REDACTED]	<a href="#">Hospitalist Opportunity 20 Minutes Outside of Downtown Atlanta</a>	04/28/2017	04/17/2017	4 time(s)	0 time(s)
4	[REDACTED]	<a href="#">Hospitalist Opportunity 20 Minutes Outside of Downtown Atlanta</a>	04/28/2017	04/19/2017	1 time(s)	0 time(s)
5	[REDACTED]	<a href="#">Hospitalist Opportunity 20 Minutes Outside of Downtown Atlanta</a>	04/28/2017	02/09/2017	1 time(s)	0 time(s)
6	[REDACTED]	<a href="#">Hospitalist Opportunity 20 Minutes Outside of Downtown Atlanta</a>	04/28/2017	01/25/2017	2 time(s)	0 time(s)

# Export Viewed Candidates

- At the bottom of the page you will find an export option which will allow you to export your intellisourced candidates. (We've blocked the names here for privacy.)

Start date: \_\_\_\_\_ End date: \_\_\_\_\_ Filter results

<< first < prev 1 2 3 4 5 next > last >> 10

#	Name	Vacancy Title	Date Posted	Last Date Viewed	Views	Views Mobile
1	[REDACTED]	<a href="#">Hospitalist Opportunity 20 Minutes Outside of Downtown Atlanta</a>	04/28/2017	04/19/2017	1 time(s)	0 time(s)
2	[REDACTED]	<a href="#">Hospitalist Opportunity 20 Minutes Outside of Downtown Atlanta</a>	04/28/2017	04/19/2017	1 time(s)	0 time(s)
3	[REDACTED]	<a href="#">Hospitalist Opportunity 20 Minutes Outside of Downtown Atlanta</a>	04/28/2017	04/17/2017	4 time(s)	0 time(s)
4	[REDACTED]	<a href="#">Hospitalist Opportunity 20 Minutes Outside of Downtown Atlanta</a>	04/28/2017	04/19/2017	1 time(s)	0 time(s)
5	[REDACTED]	<a href="#">Hospitalist Opportunity 20 Minutes Outside of Downtown Atlanta</a>	04/28/2017	02/09/2017	1 time(s)	0 time(s)
6	[REDACTED]	<a href="#">Hospitalist Opportunity 20 Minutes Outside of Downtown Atlanta</a>	04/28/2017	01/25/2017	2 time(s)	0 time(s)
7	[REDACTED]	<a href="#">Hospitalist Opportunity 20 Minutes Outside of Downtown Atlanta</a>	04/28/2017	01/23/2017	1 time(s)	0 time(s)
8	[REDACTED]	<a href="#">Hospitalist Opportunity at a Community Hospital 40 miles from Chicago!</a>	04/28/2017	03/22/2017	1 time(s)	0 time(s)
9	[REDACTED]	<a href="#">Hospitalist Opportunity at a Community Hospital 40 miles from Chicago!</a>	04/28/2017	02/15/2017	1 time(s)	0 time(s)
10	[REDACTED]	<a href="#">Hospitalist Opportunity at a Community Hospital 40 miles from Chicago!</a>	04/28/2017	03/15/2017	1 time(s)	0 time(s)

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Export Viewed Candidates

Find the best talent

# Resume Details

- Once you have clicked on a candidate you are interested in, all of the profile information they have provided will be available to you.
- Additional options to calling or emailing this candidate include forwarding the candidate to a colleague, saving the candidate to your account to view later, and printing the information.
- If you have any questions, feel free to contact us at [info@shmcareers.com](mailto:info@shmcareers.com) or by calling (973) 206-2317.

The screenshot shows the SHM Career Center interface. At the top right, the user 'Alison Davids' is logged in. The navigation menu includes Dashboard, Jobs Manager, Candidate Sourcing, Account Manager, Contact Us, and Help Desk. A banner for 'IDEAL PHYSICIAN JOB SEARCH FORMULA' is present, with a 'LEARN MORE' button. The main content area is titled 'Resume Details' for a candidate with ID 63348. The candidate's information is as follows:

Candidate:	63348
Profile/CV Title:	[Redacted]
First Name:	[Redacted]
Last Name:	[Redacted]
Email:	[Redacted]
Phone:	[Redacted]
State/Province:	New York (NY)
Zip/Postal code:	10029
Country:	United States
Profession:	Physician MD
Specialty:	Hospitalist Physician
Desired Practice Location/s:	Any - Nationwide
Current Practice/Employer:	[Redacted]
NPI Number:	4042207000
Education:	University of Pennsylvania
Post Date:	03/10/2017

Below the details are three buttons: 'Forward to a colleague', 'Save', and 'Print'. At the bottom, a banner reads 'Find the best talent' with buttons for 'Advertise Jobs' and 'Search Resumes'.