

Premium Jobs

A short tutorial for the



What are Premium Jobs?

- A Premium Job Post is highlighted and moved to the top of the search results allowing your job to stand out from the rest and be the first one seen by job seekers.
- To begin, you'll need to purchase a premium job package from the "Purchase Products" page under the "Account Manager" section.

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MEDJOBNETWORK.com
Physician Career Center • Job Board

Dashboard | **Jobs Manager** | Candidate Sourcing | Account Manager | Contact Us | Help Desk

Physician Sourcing Dashboard

Jobs Manager: Post Jobs Create a job posting Edit Jobs Manage your posted jobs Featured Jobs Manage featured job slots View Applies View candidates who have applied to your job(s)	Candidate Sourcing: Search Resumes Perform advanced resume searches Saved Resumes Review your saved resumes Resume Agent Manager Create new resume notifications Intelligent Sourcing Access information of those who have viewed your jobs	Account Manager: Purchase Products Buy job postings and candidate sourcing products Company Profile Manage your company profile information and logo Login Details Manage the settings to access your account Sub-Accounts Create and manage sub-accounts for other members of your organization
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Find the best talent
Advertise Jobs | Search Resumes

Recruiting News, Trends & Tips
How Physician Recruiters Can Uncover Hidden Talent (formerly known as Passive Job Seekers)
Are Your Physician Jobs Ready for Mobile-geddon?

Latest Products
Make the Most of Your Online Ad with Customized Videos
Introducing the NEW Clinician Reviews Career Center
Introducing the NEW MedJobNetwork

Purchase Package

- In order to get started, you'll need to purchase a Premium Job package. In our online store, our 90 Day Job Posting comes with this feature.
- If you are interested in purchasing a Premium Job slot for a different length posting, simply [contact us](#) here and we'll be happy to set it up for you.

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Purchase products

Purchase using coupon

Have a coupon code? Enter it here:

Or, please select at least one package:

Please select at least one package:

#	Name	Price	Currency	Quantity
1.	Basic - 30 Day Job Posting	449.00	USD	<input type="text"/>
2.	60 Day Featured Job Posting	599.00	USD	<input type="text"/>
3.	90 Day Premium Job Posting	749.00	USD	<input type="text"/>
4.	180 Day (6 Month) Job Posting	990.00	USD	<input type="text"/>
5.	1 Year (12 Month) Job Posting	1,800.00	USD	<input type="text"/>

Total cost: 0.00 USD

Payment system:

[Purchased Products](#)

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Post Job & Publish as Premium

- Once your purchase is complete, you can go to the “Post Jobs” page under the “Jobs Manager” to post your new job.
- Once you’ve finished filling out the form, simply click the “Publish as premium” button in order to publish this job as premium for the amount of time purchased.

The screenshot shows a job posting form with the following fields and options:


- Employment Type:** A dropdown menu with options: Group/Private Practice, Telemedicine, Government Position.
- Loan Repayment/Assistance:** A dropdown menu with "Select please..."
- Malpractice Coverage:** A dropdown menu with "Select please..."
- Compensation:** A text input field.
- Accepts J1/H1:** A dropdown menu with "Select please..."
- Job Description:** A rich text editor with a toolbar containing icons for bold, italic, underline, link, unlink, list, and image.
- Contact Information:**
 - Contact Name:** A text input field.
 - Phone:** A text input field.
 - Fax:** A text input field.
- Send application:** A section with three radio button options:
 - Apply to default account email
 - Send apply via email
 - Redirect to web page

At the bottom of the form, there are three buttons: "Preview", "Publish as premium", and "Save as draft". A blue arrow points to the "Publish as premium" button.

Success!

- When you visit the “Edit Jobs” page, you will see your newly posted job with the tag “Premium,” today’s post date and an expiration date appropriate for the job package purchased – in this case, 90 days.

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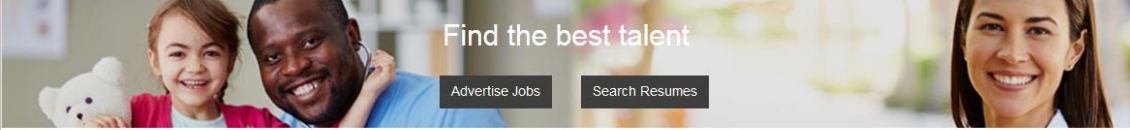
My jobs

Status:

<< first < prev 1 next > last >>

#	Job Title	Specialty	Post Date	Expiration Date	Update Date	Apps	Mobile Apps	Views	Mobile Views	Action
1	TEST (Premium)	Allergy/Immunology	04/07/2017	07/06/2017	04/07/2017	0	0	0	0	
2	test Do Not Apply 3 (Expired)	Anesthesiology	04/07/2017	04/07/2017	04/07/2017	0	0	12	0	
3	TEST - DO NOT APPLY (Expired)	Academics	04/07/2017	04/07/2017	04/07/2017	0	0	1	0	

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Renewing a Job as Premium

- Another option you have with the premium job purchase is to use it to renew an expired job. This will make the job live and premium status for the amount of time purchased.
- To do this, after your purchase you would go directly to the “Edit Jobs” page under the “Jobs Manager,” select the job you want to renew, and click the “Publish as Premium” button above.

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My jobs

Status:

<< first < prev 1 next > last >> 10

#	Job Title	Specialty	Post Date	Expiration Date	Update Date	Apps	Mobile Apps	Views	Mobile Views	Action
1	TEST (Premium)	Allergy/Immunology	04/07/2017	07/06/2017	04/07/2017	0	0	0	0	
2	test Do Not Apply 3 (Expired)	Anesthesiology	04/07/2017	04/07/2017	04/07/2017	0	0	12	0	
3	TEST - DO NOT APPLY (Expired)	Academics	04/07/2017	04/07/2017	04/07/2017	0	0	1	0	

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Live Premium Job

- Whichever option you choose, the result will be a premium job post on our website which will always sit at the top of the search results making sure candidates see your job first.
- As always, if you have any questions, please feel free to [contact us!](#)

The screenshot displays the MDedge MEDJOBNETWORK.com website interface. At the top, there are navigation links for 'SIGN IN / REGISTER' and 'JOB SEEKER'. The main header includes the logo for MEDJOBNETWORK.com, described as a 'Physician Career Center • Job Board'. Below the header, there are menu items: 'Post a Job', 'Media Kit', 'Client Login', and 'Help Desk'. The main content area is titled 'Job search results' and shows 'Your search generated 8 results'. There are 'Share' and 'RSS' icons. A 'Notify me of jobs like this:' section contains a 'Create Alert' button. The job results are listed as follows:

- TEST**: A placeholder job post with a 'View' link.
- Physician - Allergy & Asthma**: A job post from Wellstar Health System Medical Group in Georgia (GA) with a 'View' link. A blue arrow points to this listing.
- Pulmonary/Critical Care Opportunity**: A job post from Penn State Health Milton S. Hershey Medical Center in Pennsylvania (PA) with a 'View' link.
- Allergist - North Dakota - Bismarck**: A job post from Sanford Health in Bismarck, North Dakota with a 'View' link.

On the right side, there is a promotional banner for 'IDEAL PHYSICIAN JOB SEARCH FORMULA' with a 'LEARN MORE' button.